

PART TWO

FILE A CLAIM WITH THE EMPLOYMENT DEVELOPMENT DEPARTMENT (EDD) OFFICE

General Reference Only

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California Training Benefit (CTB) Program

- ▶ The California Training Benefit (CTB) program with EDD allows you to attend training while receiving unemployment benefits.
- ▶ The A&J is NOT associated with the California Training Benefit program offered by the state. **Our apprentice guide is for reference only.**
- ▶ The A&J does not require participation in the California Training Benefit Program. It is your responsibility to file for benefits.
- ▶ This guide is for apprentices who wish to receive benefits for the week that they are in class. This guide does not apply if you are laid off the job.
- ▶ **IMPORTANT:** Anyone working Monday, during the week of block training, will not qualify for benefits.
- ▶ Each question must be answered. Claims without answers to all questions may be delayed or denied.
- ▶ If your benefit balance reaches zero, contact EDD by phone and ask to submit an application for a training extension.

Employment Development Department (EDD) Contact Information

- ▶ **Hours** 8:00 A.M. to 5:00 P.M. (PST), Monday through Friday, except California state and federal holidays.
- ▶ Call at 8:00 A.M. when EDD's offices first open, except on Mondays as EDD's website lists Mondays before 10:00 A.M. as having the highest wait times.
- ▶ **English and Spanish:** 1-800-300-5616
Cantonese: 1-800-547-3506
Mandarin: 1-866-303-0706
Vietnamese: 1-800-547-2058
California Relay Service (711): Provide the UI number (1-800-300-5616) to the operator
TTY: 1-800-815-9387

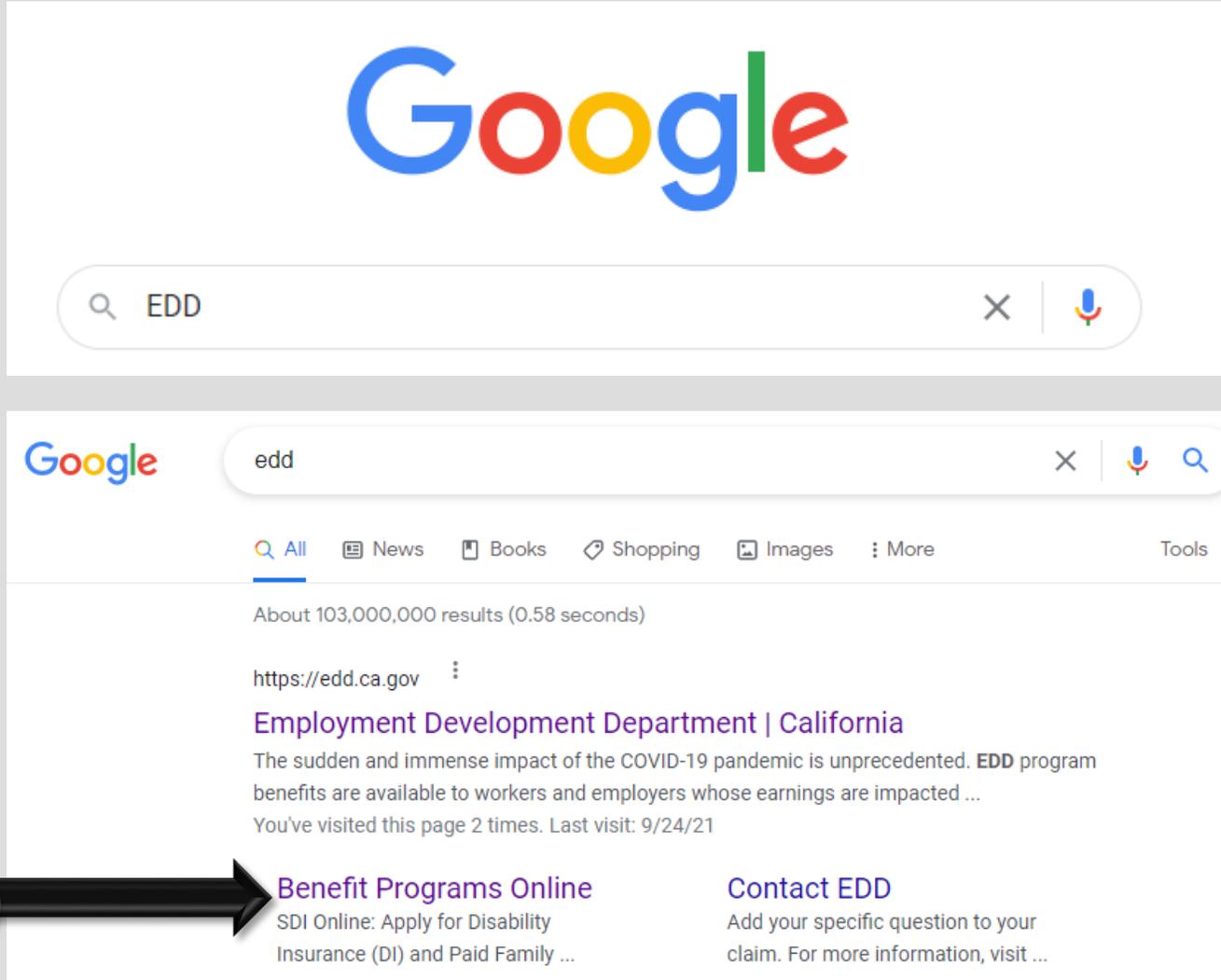
Phone or email communication should include your status as: **IMPORTANT!**

- ▶ You are an indentured apprentice.
- ▶ You are enrolled in an apprenticeship program registered with the state of California. Your apprenticeship status can be verified on the DIR website.
- ▶ You are submitting a claim for the California Training Benefit program provided by the State of California through EDD.

IMPORTANT!

**Sign in
Employment Development
Department (EDD) Website**

Google EDD and click the **Benefit Programs Online** link or go to the website directly:
<http://edd.ca.gov/bpo>



The screenshot shows a Google search interface. At the top is the Google logo. Below it is a search bar containing the text "EDD". Below the search bar are navigation links for "All", "News", "Books", "Shopping", "Images", and "More", along with a "Tools" link. The search results show "About 103,000,000 results (0.58 seconds)". The first result is for "https://edd.ca.gov" with the title "Employment Development Department | California". The description reads: "The sudden and immense impact of the COVID-19 pandemic is unprecedented. EDD program benefits are available to workers and employers whose earnings are impacted ...". Below the description are two links: "Benefit Programs Online" and "Contact EDD".

Google

edd

All News Books Shopping Images More Tools

About 103,000,000 results (0.58 seconds)

https://edd.ca.gov

Employment Development Department | California

The sudden and immense impact of the COVID-19 pandemic is unprecedented. EDD program benefits are available to workers and employers whose earnings are impacted ...

You've visited this page 2 times. Last visit: 9/24/21

Benefit Programs Online
SDI Online: Apply for Disability Insurance (DI) and Paid Family ...

Contact EDD
Add your specific question to your claim. For more information, visit ...

Click Here





Find **Benefits Login** in the top right corner of the EDD website between the **Home** and **Employer Login** links.

Our Response to COVID-19

The sudden and immense impact of the COVID-19 pandemic is unprecedented. EDD program benefits are available to workers and employers whose earnings are impacted.

[Access COVID-19 Resources](#) [Apply for Unemployment](#)



Jobs

Find job services and training available to you.



Claims

File a claim for unemployment, disability, or paid family leave benefits.



Employers

Manage your tax account and find important resources to succeed.



▶ Log in to Benefit Programs Online

En español

⚠ System Maintenance: SDI Online and UI OnlineSM

Due to scheduled system maintenance, SDI Online and UI Online will be unavailable from **Friday, September 24 at 8 p.m. to Saturday, September 25 at 9 a.m.**

Thank you for your patience as we continue to improve our services.

EDD conducts regular maintenance on UI Online and may display a maintenance notice on the login page.

Email:

 I'm not a robot 
reCAPTCHA
Privacy - Terms

Don't have an account? [Register now.](#)

Benefit Programs Online gives you access to these EDD services:

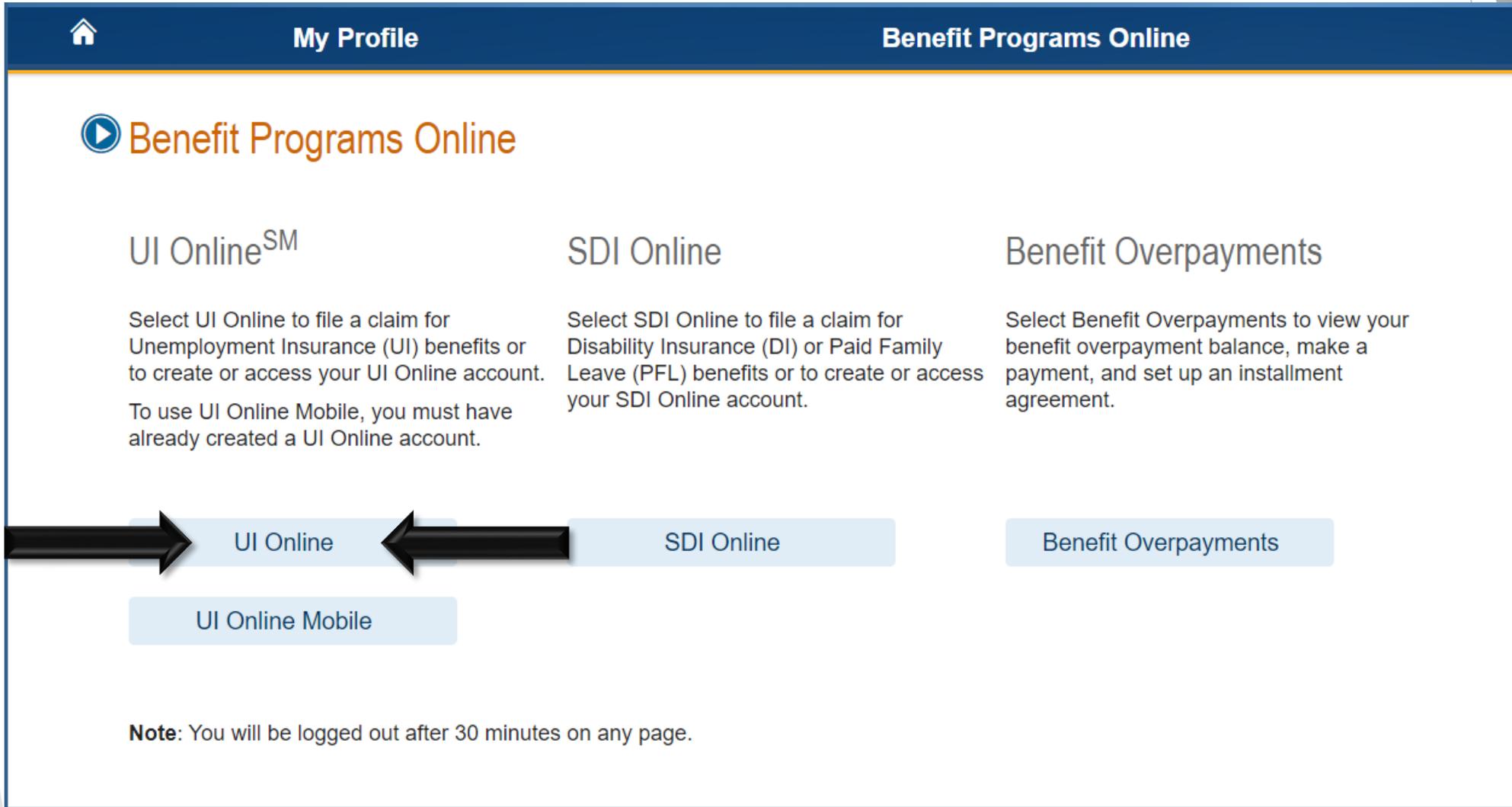
- Unemployment or Pandemic Unemployment Assistance
- Disability
- Paid Family Leave
- Benefit overpayments

- Enter your email
- Complete the CAPTCHA verification
- Click **Log In** for account access

File a New Claim Online

Employment Development Department (EDD)

Click **UI Online**.



 **My Profile** **Benefit Programs Online**

 **Benefit Programs Online**

UI OnlineSM
Select UI Online to file a claim for Unemployment Insurance (UI) benefits or to create or access your UI Online account.
To use UI Online Mobile, you must have already created a UI Online account.

SDI Online
Select SDI Online to file a claim for Disability Insurance (DI) or Paid Family Leave (PFL) benefits or to create or access your SDI Online account.

Benefit Overpayments
Select Benefit Overpayments to view your benefit overpayment balance, make a payment, and set up an installment agreement.

 **UI Online**  **SDI Online** **Benefit Overpayments**

UI Online Mobile

Note: You will be logged out after 30 minutes on any page.

UI Online

File a New Claim

Select File New Claim to complete the application. No additional UI Online registration is required to file a claim.

File New Claim

Register or Manage Existing Claim

Select Register or Manage if you would like to:

- Register for UI Online with your existing claim.
- Manage your existing UI Online account.

Register or Manage



Click **File New Claim**.

How We Calculate Your Benefits

To be eligible to receive benefits, you must have earned enough wages in the past 18 months. Visit the [Unemployment Insurance Benefit Calculator](#) to estimate your weekly benefit amount.

What You Need to Apply

- Personal information
 - Social Security number
 - Mobile phone number
 - Mobile phone or tablet with a camera
 - Citizenship status (which may include your alien registration number)
- Last employer information (no matter how long you worked for them)
 - Address (mailing and physical location)
 - Phone number
 - Last date worked
 - Gross (total) earnings for the last week you worked (beginning with Sunday and ending with your last day of work)
- Information about all employers you worked for in the past 18 months
 - Address (mailing and physical location)
 - Phone number
 - Dates worked
 - Gross (total) wages earned
 - Hours worked per week and hourly rate of pay
- Pension information (if any)
 - Do not include Social Security, Railroad Retirement, or a pension based on another person's employment (such as your spouse).

Claim information required to file a claim.

Browser Information

For the best experience, use the latest version of Safari, Chrome, Edge, or Firefox.

If you use a feature that automatically fills in your personal information on forms, review all autofilled entries before submitting your application. Incorrect information may result in a delay or a denial of benefits.

You may need to download the no-cost [Adobe Acrobat](#) to view and print PDFs.

Important: Do not use your browser's back button. Use the **Previous** and **Next** buttons to navigate this form.

Previous

Next

**Click
Here**

Application for Unemployment Insurance

Answer the following questions to ensure you use the correct process to file your Unemployment Insurance claim.

*Required Field

*1. Did you work in another state and/or Canada during the last 18 months?

Yes No

*2. Have you applied for Unemployment Insurance benefits in another state or Canada during the last 12 months?

Yes No

*3. Did your employer, union, or non-union trade association give you one of the following claim forms for Unemployment Insurance benefits?

- *Notice of Reduced Earnings (DE 2063)*
- *Notice of Reduced Earnings (Fisherman) (DE 2063F)*
- *Pacific Maritime Association Partial Evidence of Payment Form (PMA 2063)*
- *Payment Certification (Work Sharing) (DE 4581WS)*
- *Initial Claim and Payment Certification (Work Sharing Employer) (DE 4511WS)*

Yes No

*4. Did you serve in the U.S. military during the last 18 months?

Yes No

*5. Did you work for an agency of the federal government during the last 18 months?

Yes No

*6. Have you filed an Unemployment Insurance claim in California during the last 12 months?

Yes No

*7. Are you under 18?

Yes No

Note: The answers you give to the questions on the application must be true and correct. You may be subject to penalties if you make a false statement or withhold information.

IMPORTANT:
Red stars * indicate required fields.

Previous

Cancel

Next

Click
Here

EDD requires identity verification at ID.me to ensure privacy and protection of unemployment benefit information.

Verify Your Identity

You will first need to verify your identity on the ID.me site to file your claim online.

If you are unable to verify with ID.me, you will need to file your claim [by phone, mail, or fax](#).



Click **Verify with ID.me** to navigate to the secure identity verification website.

Applicant Information



To begin filing your claim, you will need to provide additional identification information.

*Required Field

First Name

Middle Initial

Last Name

Social Security number (SSN)
 Show

Date of Birth

Verify your information.

*1. Gender

- Female Male
 Choose not to answer

2. If you have used any other names, list them. [?](#)

First Name <input type="text"/>	Last Name <input type="text"/>
First Name <input type="text"/>	Last Name <input type="text"/>
First Name <input type="text"/>	Last Name <input type="text"/>

Add any other names you have used on legal documents. Do not add nicknames.

Cancel

Next

Click Here

Contact Information



Provide your personal contact information, including, your mailing address. If you have a Post Office (PO) Box or Private Mail Box (PMB), you must also provide your residence address.

*Required Field

1. What is your mailing address? ?

*Location ?

*Number, Street, and Apartment/Unit or PO Box Number ?

*City

*State

*ZIP Code

*2. Is your residence address the same as your mailing address? ?

Yes No

3. If you do not live in California, select the name of the county or county-equivalent (for example, parish, borough, census area, independent city, etc.) where you live. ?

4. Phone Number ?

Do not enter hyphens or parentheses.

4a. Phone Type

Previous

Save as Draft

Cancel

Next

Click Here

Complete required fields.

Address Verification

The mailing address you entered has been formatted below to meet U.S. Postal Service standards, as shown below.

1

Los Angeles, CA 90024 United States

Select an option below to continue

- Use the standardized address
- Continue with the entered address
- Modify the address

Submit

Review the standard U.S. Postal Service address provided to you by EDD.
Select the best option and click **submit**.

In progress claims must be **Saved as Draft** to avoid being deleted.



Previous

Save as Draft

Cancel

Next



IMPORTANT: Drafts are deleted on Saturday at 8:00pm PST.

***1. Are you a U.S. citizen or national?**

Yes No



Complete required fields.

Statistical Information

Provide general statistical information and select your preferred method to receive spoken or written communication.

***1. Education**

-Select One-



***2. Are you a veteran?**

Yes No



***3. What race or ethnic group do you identify with?**

-Select One-



***4. Do you have a disability?**

-Select One-



***5. Preferred Spoken Language**

-Select One-



***6. Preferred Written Language**

-Select One-



Previous

Save as Draft

Cancel

Next



Click Here

Last Employer Name



The EDD considers your last employer to be the very last employer you performed work for regardless if it was a full-time, part-time, or a temporary employer.

If you worked for a temporary agency, a labor contractor, an agent for actors or actresses, or an employer where wages are reported under a corporate name, your wages may have been reported under that employer name. If you worked for In-Home Supportive Services (IHSS), the welfare recipient for whom you provided the in-home supportive service is your employer, not the county.

You may refer to your check stub(s) or W-2(s) to obtain the name of your last employer.

List of Employers

Our records indicate you worked for the employer(s) listed below within the last 18 months. Select your last employer from the list below.

If your last employer is not listed on the page(s) provided, select Last Employer Not Listed.

If there are multiple pages select the numbers below to view additional employers.

Employer Legal Name	Doing Business As (DBA)
<input type="radio"/> YOUR CURRENT EMPLOYER	
<input type="radio"/> Last Employer Not Listed	

Previous Cancel Next

Past employer information is listed here.

Select **Last Employer Not Listed** if your employer is not already listed.

Click Here

***Legal Name of Last Employer**



Mailing Address

The mailing address is available on your last pay stub.

***Number and Street/PO Box and Number**



***City**



***State** ?



***Zip Code**



Phone Number of Last Employer ?

Do not enter hyphens or parentheses.

***2. Is the worksite or physical address of your last employer the same as the mailing address?** ?

Yes No



Previous

Cancel

Next

Click Here

Last Employer Information

- 1 General Information
- 2 Last Employer Information
- 3 Employment History
- 4 Additional Information
- 5 Summary
- 6 Confirmation

Provide additional details in the Last Employer Information section and select Next.

*Required Field

Last Employer

Action	Employer Name	Employer Mailing Address	Employer Physical Address
Modify Delete	Your Current Employer	Your Employer's Mailing Address	Your Employer's Physical Address

Last Employer Information

*1. What is the first and last name of your immediate supervisor? 

Enter the foreman or supervisor you report to.

*2. Last Date Worked 

Enter the Friday before your week of class.

IMPORTANT: Anyone working Monday, during the week of block training, will not qualify for benefits.

Separation Category

Quit

-Select One-

Fired/Terminated

Laid Off/No Work

Quit

Still Working Part Time

Strike/Lockout

Select **Quit** from the drop down menu.

Separation Explanation

-Select One-

-Select One-

Combination of quitting and being fired

Commute too long

Did not pass background check.

Drugs/Alcohol

Employer gave me the option to quit or be fired.

Employer moved but I did not accept the job.

Entered drug or alcohol treatment facility/program.

Health reasons

Incarcerated/Jailed/Arrested

Job satisfaction/Job duties changed.

Leave of absence

Left to accept another job.

Mandatory apprenticeship training

Moved

Moved with spouse

No childcare

No transportation to work

The **Mandatory apprenticeship training** option will only appear under the **QUIT** option so that EDD can flag it appropriately for review.

Select **Mandatory apprenticeship training** from the drop down menu.

4. If you received, or if you expect to receive, any payments from your very last employer or any other employer other than your regular wages, report the payment below. [?](#)

4a. Holiday Pay [?](#)

4b. Vacation Pay [?](#)

4c. Severance Pay [?](#)

4d. In-Lieu-Of-Notice Pay

4e. Other Pay [?](#)



Previous

Save as Draft

Cancel

Next



Employment Information



Provide your employment information for the last 18 months.

If you worked for a temporary agency, a labor contractor, an agent for actors, or an employer where wages are reported under a corporate name, your wages may have been reported under that employer or payroll company. If necessary, refer to your check stub(s) or W-2(s) to obtain the name(s) of your employer.

NOTE: Failure to report **all** employers, periods of employment, and total wages may result in your benefits being delayed or denied. Provide as much accurate information as possible for each employer.

*Required Field

Last Employer

You previously provided APPRENTICE & JOURNEYMEN TRAINING TRUST F as your last employer. If you worked for APPRENTICE & JOURNEYMEN TRAINING TRUST F from 04/01/2020 to 06/30/2021, add additional information below.

Update Employment Information

Select Yes to all the employers you worked for during 04/01/2020 to 06/30/2021.

For every employer you worked for select Update or Modify to provide additional information.

Employer Details	Employer Legal Name	Doing Business As (DBA) ?	*Did you work for this employer?	Status
Update	Your Employer's Legal Name	Your Employer's Business Name	<input checked="" type="radio"/> Yes <input type="radio"/> No	Incomplete



Before you continue down this screen, click the **Update** link.



If the information provided by EDD is correct, select **Yes**. If the information is incorrect, select **No** and scroll down to enter the correct information below.

Employer Details



Provide additional information for this employer.

Some sections may be pre-populated with information provided directly from your employer.

*Required Field

1. Employer Information

*Employer Name 

*Mailing Address 

*City

*State 

*ZIP Code

**Verify the information provided is correct
and/or fill in missing information.**

*2. First day you worked for this employer? 

MM/DD/YYYY

*3. Last day you worked for this employer? 

MM/DD/YYYY

Enter your first day of employment with your employer.

Enter the Friday before your week of class.

IMPORTANT: Anyone working Monday, during the week of block training, will not qualify for benefits.

Fill in required fields.

*4. Did you work as an elected official or Governor appointee for the employer listed above? 

Yes No



*5. Did you work full time or part time? 

Part Time Full Time



6. How much did you earn per hour? 

\$0.00

*7. On average how many hours did you work per week?



Calculate Quarterly Gross Earnings



business calendar calculator



All Shopping News Videos Images More

About 266,000,000 results (0.48 seconds)

<https://www.timeanddate.com> › date › weekdayadd

Business Date Calculator: Add/Subtract Workdays, Holidays

Business Date Calculator: Business Days from Today or Any Date ... Add your **company** logo to our printable **calendars**. Illustration image ...

<https://www.timeanddate.com> › date › workdays

Business Days Calculator – Count Workdays - Time and Date

Business Days Calculator counts the number of days between two dates, with the option of excluding ... Add your **company** logo to our printable **calendars**.

<https://www.calculatorsoup.com> › Time & Date

Date and Days Calculator / Date and Business Days Calculator

Calculator Use. **Calculate** days or **business** days added to or subtracted from a date. Enter the date and the number of days to add or subtract.

Click Here



Google **business calendar calculator** for assistance with calculating your quarterly gross earnings.

OR

Go to:

<http://www.timeanddate.com/date/workdays.html>

8. Provide wages earned from the employer listed above for the following quarters ?

Gross wages earned from 10/01/2022 to 12/31/2022

\$0.00

Enter the dates provided for you on the EDD website into the start and end dates in the **business calendar calculator** to determine how many working days occurred in the quarter listed.

Start Date **End Date**

Month: Day: Year: Date: Month: Day: Year: Date:

10 / 01 / 2022 12 / 31 / 2022

Today Today

Include end date in calculation (1 day is added)

Days in Results:

Exclude Weekends and public holidays

Holidays for United States – California. [Change Country](#) / [Change State](#)

[Date to Date Calculator](#) [Add time fields](#)

Exclude weekends and public holidays.

Click **Calculate Duration** to determine how many work days occurred between your start and end days.

From and including: Friday, October 1, 2021
 To, but not including Friday, December 31, 2021
 Excluding Weekends and public holidays
 in United States – California. [Change Country](#) / [Change State](#)

Result: 60 days

91 calendar days – 31 days skipped
 Excluded 13 Saturdays
 Excluded 13 Sundays
 Excluded 5 holidays:

- Columbus Day (Monday, October 11, 2021)
- Veterans Day (Thursday, November 11, 2021)
- Thanksgiving Day (Thursday, November 18, 2021)

EXAMPLE:

If 60 workdays occurred in the 10/01/2022 to 12/31/2022 quarter, the formula to calculate your gross earnings is:

$$\text{[HOURLY WAGE]} \times \text{[HOURS WORKED PER DAY]} \times \text{[# OF DAYS FOR THE QUARTER]} = \text{[GROSS WAGES]}$$

If you earn \$25/hour and work 8 hours a day for 60 workdays in the 10/01/2022 to 12/31/2022 quarter, your earnings will be calculated as follows:

$$\begin{aligned} \$25.00 \times 8 \text{ hours} \times 60 \text{ days} &= \$12,000 \text{ gross wage} \\ (25 \times 8 \times 60 &= 12000) \end{aligned}$$

8. Provide wages earned from the employer listed above for the following quarters 

Gross wages earned from 10/01/2022 to 12/31/2022

\$0.00

Gross wages earned from 07/01/2022 to 09/30/2022

\$0.00

Gross wages earned from 04/01/2022 to 06/30/2022

\$0.00

Gross wages earned from 01/01/2022 to 03/31/2022

\$0.00

Gross wages earned from 10/01/2021 to 12/31/2021

\$0.00

Gross wages earned from 07/01/2021 to 09/30/2021

\$0.00

Using the information provided on pages 30 and 31, calculate your gross wages and enter in the fields for each quarter listed.

If you were not working in any given quarter, leave it blank.

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Click Here

Update Employment Information

Select Yes to all the employers you worked for during 07/01/2021 to 09/30/2022.

For every employer you worked for select Update or Modify to provide additional information.

Employer Details	Employer Legal Name	Doing Business As (DBA) ?	*Did you work for this employer?	Status
Modify	APPRENTICE & JOURNEYMEN TRAINING TRUST F	APPRENTICE & JOURNEYMEN TRAINING TRUST F UND	<input checked="" type="radio"/> Yes <input type="radio"/> No	Complete

Ensure employer's status is **Complete**.

Add Employment Information

Add additional employer information if applicable.

Add Employer

If you've worked for multiple companies in the time period highlighted in yellow above, click on **Add Employer** to make sure all of your earnings are accounted for.

Make sure **Yes** is selected.

Employment History

*1. From 07/01/2021 to 09/30/2022, did you work for any other employers not listed above?

Yes No

*2. From 07/01/2021 to today, which employer did you work for the longest? ?

Answer required questions.

2a. How long did you work for that employer? 

Answer required questions.

Years



Months



2b. Select the industry that best describes this employer. 



2c. What type of business did that employer operate? (For example: retail furniture sales, legal services, software manufacturing, road construction, etc.) 

Click
Add Business Type



***Business Category** ?

-Select One- ▼

- Select One-
- Culture, Forestry & Fishing
- Mining
- Construction
- Manufacturing
- Trans, Comm, Gas Electric & Sanitary Services**
- Wholesale Trade
- Retail Trade
- Finance, Insurance & Real Estate
- Services
- Public Administration
- Nonclassified Establishments

**Select
Trans, Comm, Gas Electric & Sanitary Services
then click Next.**

Category Results

Select	Business Type
<input type="radio"/>	Communications
<input checked="" type="radio"/>	Electric, Gas, & Sanitary Services
<input type="radio"/>	Local & Suburban Transit & Interurban Highway Passenger Transportation
<input type="radio"/>	Motor Freight Transportation & Warehousing
<input type="radio"/>	Pipelines, Except Natural Gas
<input type="radio"/>	Railroad Transportation
<input type="radio"/>	Transportation by Air
<input type="radio"/>	Transportation Services
<input type="radio"/>	U.S.Postal Service
<input type="radio"/>	Water Transportation

**Select
Electric, Gas, & Sanitary Service**

Previous

Next

Click Here

2c. What type of business did that employer operate? (For example: retail furniture sales, legal services, software manufacturing, road construction, etc.) ?

Electric, Gas, & Sanitary Services

Add Business Type

2d. What kind of work did you do for that employer? ?

Select Add Work Type button

Add Work Type

Click
Add Work Type

Previous

Save as Draft

Cancel

Next

Search for the type of work you performed with the employer you worked for the longest in the past 18 months.

Once you choose the type of work select Save.

*Required Field

*Work Type 

Type **Plumber** in the search bar.
Click **Search** to continue.

Plumber



Search Results

Select	Work Type	Description
<input type="radio"/>	PLUMBER (construction)	PLUMBERS, PIPEFITTERS, AND STEAMFITTERS
<input type="radio"/>	PLUMBER (mfg. bldgs.)	PLUMBERS, PIPEFITTERS, AND STEAMFITTERS
<input checked="" type="radio"/>	PLUMBER APPRENTICE	PLUMBERS, PIPEFITTERS, AND STEAMFITTERS
<input type="radio"/>	PLUMBER JOURNEYMAN	PLUMBERS, PIPEFITTERS, AND STEAMFITTERS
<input type="radio"/>	PLUMBER SUPERVISOR	FIRST-LINE SUPERVISORS AND MANAGERS/SUPERVISORS - COI
<input type="radio"/>	PLUMBER, PIPE FITTING	PLUMBERS, PIPEFITTERS, AND STEAMFITTERS
<input type="radio"/>	PLUMBER, PIPEFITTER	PLUMBERS, PIPEFITTERS, AND STEAMFITTERS
<input type="radio"/>	POOL PLUMBER / ELECTRICIAN	PLUMBERS, PIPEFITTERS, AND STEAMFITTERS
<input type="radio"/>	SPINDLE PLUMBER	MACHINERY MAINTENANCE MECHANICS, TEXTILE MACHINES

Select the **PLUMBER APPRENTICE** option.
As highlighted in yellow, this option applies to PLUMBERS, PIPEFITTERS, AND STEAMFITTERS.





2c. What type of business did that employer operate? (For example: retail furniture sales, legal services, software manufacturing, road construction, etc.) ?

Electric, Gas, & Sanitary Services

Ensure **Electric, Gas, & Sanitary Services** is the business type.

Add Business Type

2d. What kind of work did you do for that employer? ?

PLUMBER APPRENTICE

Ensure **PLUMBER APPRENTICE** is the work type.

Add Work Type

Previous

Save as Draft

Cancel

Next

Click Here

Answer the school employee question(s).

*Required Field

*1. Did you work for or provide services to or on behalf of any educational institution between 07/01/2021 to today? 

Yes No

**Answer the required question.
This is for school employees only.**

Previous

Save as Draft

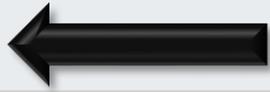
Cancel

Next

**Click
Here**

*1. What type of work do you normally perform? ?

PLUMBER APPRENTICE



Ensure **PLUMBER APPRENTICE** is the work type.

Add Work Type

*2. What other type of work can you perform? ?

Select Add Work Type button

Click **Add Work Type**

to enter an alternate work type that you are qualified to perform.
Search for and select what best applies to you.

Add Work Type



*3. Is the type of work you normally perform seasonal? ?

Yes No



Answer required questions.

*4. Do you expect to return to work for a former employer?

Yes No



*5. Do you have a date to start work? ?

Yes No



*6. Are you ready and willing to accept work that matches your work skills and educational background? (Example: If offered a job, would you be able to accept it?)

Yes No



*7. Are you currently self-employed (have your own business or work as an independent contractor) or plan to become self-employed? ?

Yes No



*8. Are you a member of a union or a non-union trade association? ?

Yes No

Answer **Yes** for question 8.

*8a. What is the name of your union or non-union trade association? ?

*8b. What is your union local number? (Enter zero "0" for non-union trade association.) ?

*8c. What is the phone number of your union or non-union trade association? ?

Do not enter hyphens or parentheses.

*8d. Does your union or non-union trade association look for work for you? ?

Yes No

*8e. Does your union or non-union trade association control your hiring? ?

Yes No

*8f. Are you registered with your union or non-union trade association as out of work?

Yes No

*8g. Are you going to receive strike benefits?

Yes No

Enter your local union information.

Answer all required questions.

Previous

Save as Draft

Cancel

Next

Click Here

Additional Information



Answer the questions and select Next to continue.

*Required Field

***1. Are you receiving, or will you receive within the next two weeks, a pension or retirement that is not Social Security or Railroad Retirement, which is based on your own work or wages?** ?

Yes No

***2. Are you receiving or do you expect to receive workers' compensation?** ?

Yes No



*3. Are you currently attending or have a scheduled start date to attend school or training?

Yes No

For question 3, select **Yes**.

3a. Start Date

MM/DD/YYYY

3b. End Date of Current Session

MM/DD/YYYY

3c. School Name

A&J Training Trust Fund

3d. School Phone Number 

3106040892

Do not enter hyphens or parentheses.

3e. Provide the Start Time and End Time for each day you are attending or plan to attend school or training.

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Fill out the rest of the questions according to your class schedule.

Enter the days of the week for training. Include the start and end time for each day.

Sunday

Monday

Tuesday

*Start Time

06:30

hh:mm

Period

a.m.

p.m.

*End Time

04:00

hh:mm

Period

a.m.

p.m.

Wednesday

*Start Time

06:30

hh:mm

Period

a.m.

p.m.

*End Time

04:00

hh:mm

Period

a.m.

p.m.

Thursday

*Start Time

06:30

hh:mm

Period

a.m.

p.m.

*End Time

04:00

hh:mm

Period

a.m.

p.m.

Friday

*Start Time

06:30

hh:mm

Period

a.m.

p.m.

*End Time

04:00

hh:mm

Period

a.m.

p.m.

Saturday

3f. Is your school or training program authorized or funded by:

-Select One- ▼

- Select One-
- Workforce Innovation and Opportunity Act (WIOA)
- Employment Training Panel (ETP)
- Trade Adjustment Assistance (TAA)
- California Work Opportunity and Responsibility to Kids (CalWORKs)
- State or Federal Approved Apprenticeship Program**
- Union or a Trade Association of which you are a Journey Level Member
- Employer (Employer Sponsored Training)
- Not Authorized by any of the above

Select
State or Federal Approved
Apprenticeship Program
from the drop down
menu.

3f. Is your school or training program authorized or funded by:

State or Federal Approved Apprenticeship Pro ▼

3f.9. Name of Union or Trade Association

3f.10. Union or Trade Association Phone Number ⓘ

Do not enter hyphens or parentheses.

3f.11. Union Local Number

3f.12. Training Representative Name

3f.13. Training Representative Phone Number ⓘ

Do not enter hyphens or parentheses.

Enter your
Local Union information.

Note: If you are in a State or Federal Approved Apprenticeship training for only one or two weeks, you must mail your training completion certificate with your Continued Claim Form, DE 4581, for the week(s) of training.

3g. Are you a teacher seeking additional credentialing in math, science, and/or special education?

Yes No

Answer the required question.

*4. Are you now or have you been in the last 18 months an officer of a corporation, officer of a union, or the sole or major stockholder of a corporation?

Yes No

Previous Save as Draft Cancel **Next**

Click
Here

Disaster Information



Answer the disaster-related question(s) and select Next to continue.

*Required Field

*1. Are you unemployed as a direct result of a recent disaster (for example: COVID-19, earthquake, flood, mudslide, or fire) in California?

Yes No



Previous

Save as Draft

Cancel

Next



Unemployment Insurance Application Summary

- 1 General Information
- 2 Last Employer Information
- 3 Employment History
- 4 Additional Information
- 5 Summary
- 6 Confirmation

Your application for Unemployment Insurance has not yet been submitted.

Review the information in each section for accuracy. For changes or corrections, select Edit.

You will **not** be able to change your answers once you select Submit.

To complete the application process, select Submit.

*Required Field

Applicant Information

First Name

Middle Initial

Last Name

Social Security number (SSN)

Date of Birth

1. Gender

Female

2. If you have used any other names, list them.

Contact Information

1. What is your mailing address?

Location
United States

Number, Street, and Apartment/Unit or PO Box Number

City

State
CA - California

ZIP Code

2. Is your residence address the same as your mailing address?

Yes

Review all information.
Use the **Edit** buttons to correct any mistakes.

Certification Preference

*Only certify using UI Online or EDD Tele-CertSM

Yes No

If you select yes, the EDD will not mail the paper continued form (DE 4581) to you. Customers on the Partial or Work Sharing claims are unable to certify for benefits online at this time but can access the many other features of UI Online.

Note: It may be necessary to send some documents via U.S. mail.

Click **Submit** to file your claim.
Print or keep a copy of your confirmation page for your records.

Important Links, Resources & References

- ▶ Part One: How to Create an Account with EDD & Verify your Identity” guide: <http://www.ajtraining.edu/wp-content/uploads/2022/12/EDDpartone.pdf>
- ▶ Part Two: How to File a Claim for Training Benefits with EDD guide: <http://www.ajtraining.edu/wp-content/uploads/2022/12/EDDparttwo.pdf>
- ▶ The Employment Development Department Website: <http://edd.ca.gov>
- ▶ EDD Benefits Programs Online: <https://edd.ca.gov/bpo>
- ▶ ID.me Support Team Information: <http://help.id.me>
- ▶ How to Set Up and Protect Your ID.me Account Guide: <https://learn.id.me/rs/801-JLS-289/images/Unemployment%20Benefits%20User%20Guide.pdf>
- ▶ The Business Days Calculator: <http://www.timeanddate.com/date/workdays.html>